



MEMBERS' LOAN SERVICE REQUEST FORM

Please complete the details below to request a loan from the Library of The Quilters' Guild. The completed form, together with a cheque for £5 to cover post and packing for each book requested, should be sent to The Guild's Office Administrator at Head Office in York (see address below). A maximum of two books at one time may be borrowed.

Please note that books must be returned in a padded envelope by the end date specified for the loan. Return postage must be by Recorded or Special Delivery and is the responsibility of the borrower.

The Guild's Shelf Reference Code is shown in the right hand column of the Library Catalogue List.

Guild Library Shelf Reference Code	Title of Book	Author

Member's Details

Membership Number _____

Forename _____ Surname _____

Address _____

Postcode _____ Telephone _____

e-mail address _____

Please make cheques payable to "The Quilters' Guild of the British Isles" and write your address and membership number on the back.

Total amount due £ _____

I understand that I am responsible for returning books by the due date in the same condition in which they are received. In the event of any lost books I agree to reimburse The Quilters' Guild for the replacement cost where possible or by an amount agreed with the Library Officer.

Signed _____ Date _____